



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Dentistry

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llr.sc.gov/bod

Nitrous Oxide Certification Requirements and Application Process Overview

Before calling in to the Board Office - You may check your application status online at:

<https://www.llr.sc.gov/bod/>

Certification Requirements:

A person is qualified to receive a certificate to monitor nitrous oxide if the following requirements are met:

1. You must be currently:
 - licensed SC Dental Hygienist; or
 - Expanded Duty Dental Assistant (EDDA)
2. You must be currently certified in CPR.
3. You must have successfully completed
 - an approved course* in nitrous oxide monitoring within the three (3) years preceding the application; or
 - certified in another state to monitor nitrous oxide within three (3) years preceding the application.
4. You must successfully pass the State Board Nitrous Oxide Monitoring Examination.

* Board approved nitrous oxide monitoring courses are offered at the following schools:

- Aiken Technical College in Aiken, SC
- Florence-Darlington Technical College in Florence, SC
- Greenville Technical College in Greenville, SC
- Horry-Georgetown Technical College in Conway, SC
- Medical University of South Carolina (MUSC) – College of Dental Medicine in Charleston, SC
- Midlands Technical College in Columbia, SC
- Tri-County Technical College in Pendleton, SC
- Trident Technical College in Charleston, SC
- York Technical College in Rock Hill, SC

Application Process:

Your application is good for one (1) year from the date of receipt. If all required information is not received within this one (1) year period; you must begin the application process from the beginning. This includes, but is not limited to, the application fee, transcripts, license verifications, etc.

1. **Application** – In addition to a completed application, the following must also be sent:
 - **Identification:**
 - Copy of your valid Driver's License, State Issued ID, Passport
 - Copy of Social Security Card
 - **EDDA Verification:** Must provide a copy of the EDDA diploma or letter from the licensed dentist under whom two (2) years of continuous chairside work was completed. Letter must indicate dates worked chairside, be on letterhead, signed and dated by the licensed dentist.
 - **CPR Certification:** certificate course has been taken within two years of application.
 - **Course Completion:** Must provide a copy of the official diploma certificate showing course completion date.
 - **Certification Verification:** Applicants who have been certified in another state must present a certified copy of their certificate and completion of the Verification of Nitrous Oxide Monitoring Course Certification.
 - **Legal documentation of name change** (marriage certificate, divorce decree, etc.)

2. **State Board Nitrous Oxide Examination:** Once a completed application has been received and approved, applicants will be authorized to take the examination. The examination is administered by PSI Testing Service. Applicants will not be authorized to take the exam until a complete application is on file.

Applicants will receive notification from PSI when they are authorized to register for the examination. Applicants are responsible for registering and scheduling with PSI. The \$25 examination registration fee is to be paid directly to PSI upon registration.

Study material is not provided by the Board. Please contact your school for course refresher information.

PSI will send examination score reports directly to the Board office. Please do not send your score report to the Board office. Upon successful completion of the exam, the applicant will be issued a Certificate to Monitor Nitrous Oxide.

3. **Re-Examination Requests:** An applicant who fails the examination may retake the exam up to two (2) times by submitting a Reexamination Request Application. PSI will received notice once a re-examination application is approved. Applicants are responsible for scheduling with PSI and paying the \$25 examination registration fee each attempt.

An applicant who fails to achieve a passing grade after three (3) attempts must complete another Board-approved course in nitrous oxide monitoring prior to being eligible for reapplication.